

**OP JINDAL UNIVERSITY, PUNJIPATHRA, RAIGARH**  
**Internal Quality Assurance Cell (IQAC)**

Ref. No.: OPJU/IQAC/2023/15

Date: 18/03/2023

**Minutes of the Meeting**

The IQAC meeting with all leadership team members is held on **17<sup>th</sup> March 2023** at **10.00 am** in the conference room (F-14). The list of members attended the meeting is attached.

**The Agenda of the Meeting was related to quality improvement in the Academics, NEP, AAA audit and Green initiatives activities of the University.:**

1. Preparation of CO/PO attainment for the current semester.
2. Current status of NEP 2020 implementation at OPJU.
3. Academic and Administrative Audit (AAA) for the last session July -Dec 2022-23.
4. Status review of green initiatives activities by Eco Club.
5. Any other point with permission of chair

The meeting started with a welcome address by Director **Dr. Girish C. Mishra**.

S.No.	Agenda Point	Discussion	Action Taken Report
1	Preparation of CO/PO attainment for the current semester	Dr. Rakesh Nayak has informed the team the format for course attainment is already rectified and will be circulated soon to all staff member for the determining the course attainment for the current semester.	Dr. Rakesh Nayak has to rectify the previous CO/PO sheet and update it.
2	Current status of NEP 2020 implementation at OPJU	Dr. B. Panda has asked from all the departments to update their respective syllabus as the UGS guidelines. Dr. R. D. Patidar has suggested to organise some workshop to educate faculty and staff members about NEP 2020.	Dr. B. Panda has to work in coordination with respective HODs to update the syllabus.
3	Academic and Administrative Audit (AAA)	Dr. Deepak Singh has informed the team members that some modifications are required in the	It is recommended to final AAA format along with the list of

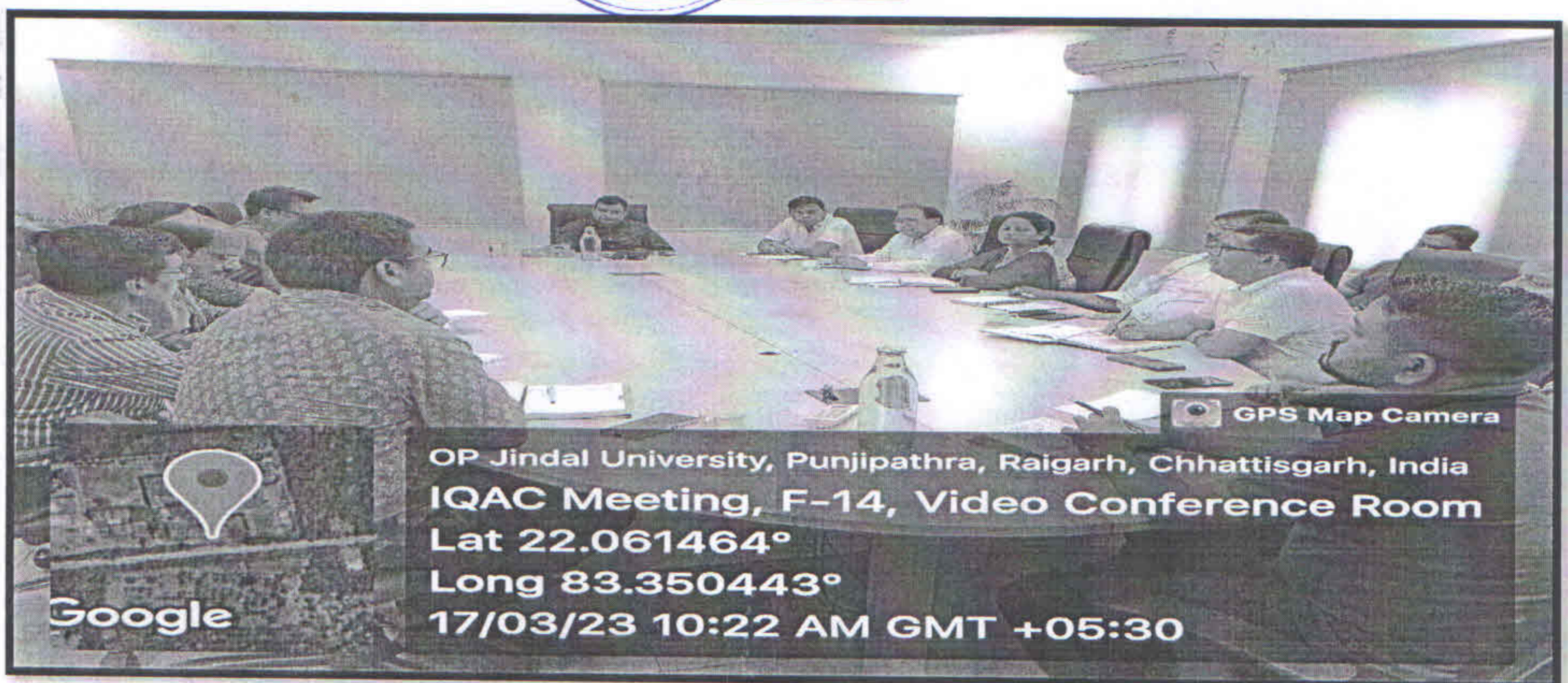
	for the last session July -Dec 2022-23	AAA format related to course attainment.	auditors will be shared to all concerned department by 20.03.2023 and subsequently the AAA audit will be initiated.
4	Status review of green initiatives activities by Eco Club.	Dr. Girish Mishra has discussed the importance to various green initiative activities. Dr. M. Kalyan Phani, Dr. Deepak Singh and Dr. J. P. Rath have informed about different works related to Eco club for NAAC criteria fulfilment.	Dr. Mahasakti Mahamaya who is the coordinator of Eco club is to prepare the plan of activities for Eco club.

The meeting ended with formal vote of thanks by Director-IQAC, **Dr. Girish C. Mishra** and assured the team that the University will put best effort to incorporate those suggestions and will excel the effort to achieve NAAC A+ grade.

  
(Dr. Girish C. Mishra)  
Director, IQAC-OPJU



Meeting Snapshots






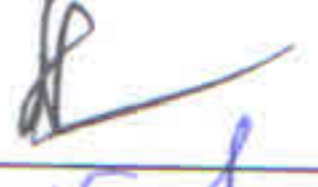


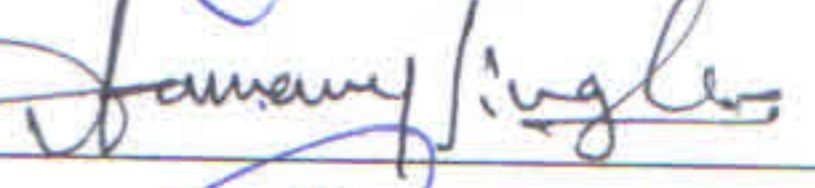







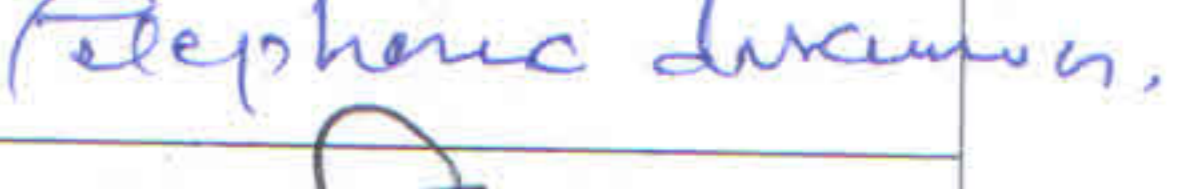

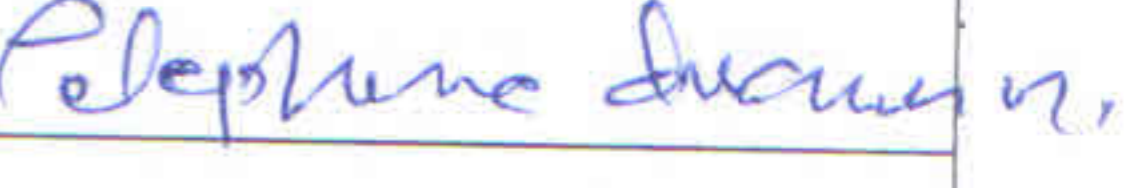


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**Meeting Attendance Sheet**

Date & Time: 17.03.2023 || 10:00 AM

Venue: F-14, Video Conf. Room

Sr. No.	Name of the participant	Designation	Signature
1.	Dr. R.D. Patidar	Vice chancellor	
2.	Dr. G.C. Mishra	Director - IQAC	
3.	Dr. Saket Jeswani	Asst. Dean - SOM	
4.	Dr. B.P. Panda	Director - NEP. Impl. Comm.	
5.	Dr. Deepak Singh	DY. Director - IQAC	
6.	Dr. Sanjay Singh	Director - USR	
7.	Dr. Rakesh Nayak	Professor & Head CSE	
8.	Dr. J.P. Rath	Assoc. Prof. & Principal ASE	
9.	Ajimaanyu Singh	Manager Account	
10.	Dr. Mahesh Bhivrajwade	Professor	
11.	Dr. Amit K. Paray	DY Director - sports	
12.	Dr. Mahaswathi Mahalingam	Assistant Professor	
13.	Dr. D. Gylh	Parents	
14.	Kiran Thakur	Alumnus	
15.	Dr. S. DAS.	prof. Head. Meta	
16.	Dr. Y.K. Chandra	Parents	
17.	Dr. Deepayan Prasad	Director, OPVIC	
18.	Dr. R.P. Pandey	Alumnus	
19.	Dr S.K. Dwivedi	Assoc. Prof (Mech) & Director Admin.	
20.	Dr. X. Duvenc	Parents	
21.			